



THE REPUBLIC OF UGANDA

MINISTRY OF EDUCATION AND SPORTS

INVITATION FOR PRE-QUALIFICATION

FOR

PROVISION OF DIFFERENT CATEGORIES UNDER WORKS, SERVICES AND SUPPLIES

Procurement Reference Number: MoES/SRVCS/16-17/00171

1. The **Government of the Republic of Uganda** through the **Ministry of Education and Sports** has allocated funds to be used for the Pre-qualification of providers for different categories (Works, Supplies and Services) for three Financial Years 2017/18, 2018/19 & 2019/20.
2. The Ministry of Education and Sports invites suitably qualified bidders to submit sealed Short Listing submissions for provision/ supply of assorted categories of works, services and supplies as detailed in the prequalification document available with the Ministry Procurement & Disposal Unit.
3. Short Listing will be conducted in accordance with the Open Domestic bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003.
4. Interested bidders may obtain further information from the Entity and inspect the bidding documents at the address given below at 7(a) from 9.00am to 5.00pm during official working days.
5. Bidding documents in English may be purchased by interested bidders on submission of a written application to the address below at 7(a) and upon payment of a non-refundable fee of **UShs 100,000 (Uganda Shillings One hundred thousand Only)**. The method of payment will be through obtaining a Bank Payment Advise Forms from the cashier on 5th Floor, Embassy House and pay at the designated Bank with effect from **13th April, 2017**. On presentation of proof of payment, bidding documents may then be collected from the Procurement and Disposal Unit Room 3.7, third Floor with effect from **13th April, 2017**.
6. Short Listing submissions must be delivered to the address below at 7(a) at or before **11:00 a.m on 12th May, 2017**. Late submissions shall be rejected. Short Listing submissions will be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(b) at **11:30 a.m on 12th May, 2017**
7. (a) Documents will be inspected at, issued from and delivered to:
Procurement and Disposal Unit
Ministry of Education and Sports
Plot 9/11 King George VI Way
3rd Floor, Embassy House
Room 3.7
P.O. Box 7063
Kampala, Uganda.

Tel:256-41-252063/Fax 256-41-340685

Website: www.education.go.ug

(b). Documents will be opened at:

Ministry Boardroom,
7th Floor,
Ministry of Education and Sports
Plot 9/11 King George VI Way
3rd Floor, Embassy House
Room 3.7
P.O. Box 7063
Kampala, Uganda.

Tel:256-41-252063/Fax 256-41-340685

Website: www.education.go.ug

8. The planned Pre-Qualification schedule (subject to changes) is as follows:

Activity	Date
a. Issue invitation to bid letter	13 th April 2017
b. Pre-bid meeting/ Site visits where applicable	N/A
c. Bid closing date	12 th May, 2017
d. Evaluation process	Within 30 working days from bid closing date
e. Display and communication of best evaluated bidder notice	Within 5 working days from Contracts Committee award
f. Contract Signature	N/A

Alex Kakooza

PERMANENT SECRETARY