



# MINISTRY OF EDUCATION AND SPORTS

Embassy House, King George VI Way

P. O. Box 7063, Kampala

## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES– FIRMS SELECTION)

UGANDA SKILLS DEVELOPMENT PROJECT (USDP) - Loan No./Credit No./Grant No.: P145309

### Assignment Title: Consultancy Services to undertake a Capacity Skills Needs Assessment, Establish Occupational Standards and develop Sector Skills Strategies and plans for the Agriculture sector, Manufacturing sector and construction sector, PR. No. MoES/SRVCS /2018-19/00003.

The Government of Uganda has received financing from the World Bank for implementing Uganda Skills Development Project (USDP) and intends to apply part of the proceeds to undertake this consultancy service. The objective of USDP is to enhance the capacity of institutions to deliver high quality and demand driven training programmes in three target sectors namely: Agriculture, Manufacturing and Construction. The purpose of USDP is to create a scalable model for high quality technical and vocational training linked to labour market needs potentially for all key sectors of the economy.

USDP is a project under the department of Business, Technical and Vocational Education and Training (BTJET) within the Ministry of Education and Sports (MoES) which is designed to support the 10-year BTJET Skilling Uganda Strategic Plan. The objectives of the Strategic Plan are to: (i) Raise the economic relevance of BTJET, (ii) Increase the quality of skills provision, (iii) Provide equitable access to skills development, (iv) Achieve greater organizational and management effectiveness in BTJET, and (v) Increase internal efficiency and resources available for BTJET.

The Strategic Plan aims at creating employable skills and competencies relevant to the labour market instead of simply providing educational certificates which have little perceived value with employers. It emphasises the development of a labour market-oriented system, founded on a proper understanding of the dynamics and needs of the labour market; active private sector involvement (in terms of planning, execution, monitoring and evaluation of training); improved coordination and management; more flexible ways of promoting and delivering skills development to a broader constituency.

The Ministry of Education and Sports now invites eligible consulting firms ("Consultants") to indicate their interest in providing the

Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:

- (i) A Firm/Company must have successfully carried out similar pieces of labour market research/skills supply and demand analysis, combined with a proven track record in the development of occupational standards and skills strategies preferably within a regulated framework.
- (ii) Firm/Company must be able to demonstrate a sound financial position and good business reputation.
- (iii) A detailed company profile including registration details
- (iv) Firm/Company must provide evidence of tax compliance and sound financial status to execute the contract.
- (v) Firm/Company must be able to show wide knowledge of and expertise in the sector (s) of interest (Manufacturing, Agriculture, construction) in developing countries. It is desirable for them to have experience/expertise in sub-Saharan Africa.
- (vi) The Firm/Company must be able to provide enough qualified manpower, financial resources and equipment to perform the entire scope of work mentioned herein
- (vii) Firms/Companies must submit the list of third-party supports (i.e. Sub-consulting Firms/Sub-contractor), if it is required for this project.
- (viii) Presence of skills among staff in the sector (s) of interest; **Agriculture sector**; Team Leader, Agriculture Specialist, Labour Market Analyst, Workforce Development Specialist, Occupational Standards Specialist  
**Manufacturing sector**; Team Leader, Manufacturing Specialist, Labour Market Analyst, Workforce Development Specialist,

Occupational Standards Specialist.

**Construction sector**; Team Leader, Construction Specialist, Labour Market Analyst, Workforce Development Specialist, Occupational Standards Specialist.

- (xi) This assignment shall be in three lots according to the sector as indicated in the table below,

Lot No.	Sector
Lot 1	Agriculture sector
Lot 2	Manufacturing sector
Lot 3	Construction sector

The Consultants shall indicate the Lot for which the EOI is being expressed. Consultants expressing interest in more than one Lot shall demonstrate the capacity in terms of experience and skills to handle simultaneously the two or three Lots for which the EOI has been submitted.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers (January 2011, Revised July 2014) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The Expression of interest must clearly indicate the type of intended association as joint venture or sub consultancy and the lead firm in the Expression of Interest.

A Consultant will be selected in accordance with the Quality and Cost Based Selection method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours (0900 to 1600 hours) from **Mondays to Fridays**. Refer to the detailed **Terms of Reference (TORs)** at the **Ministry of Education and Sports Website: [www.education.go.ug](http://www.education.go.ug)**

Expressions of interest must be delivered in a written form (**English**) to the address below in the form of **One Original plus three copies**, in a sealed envelope clearly marked "**Expression of Interest for Consultancy services to undertake a capacity Skills needs Assessment, Establish Occupational Standards and develop a sector skills strategy and plan for each sector (Agriculture, manufacturing and Construction) under Uganda Skills Development Project (USDP)**". To be delivered in a written form to the Physical address below in person or by registered mail/courier, or by email, to reach not later than **10:00 am (Local time)** on **20<sup>th</sup> February 2019**.

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#### PROCUREMENT SCHEDULE

The procurement schedule is (subject to minor changes) as follows:

S/N	Activity	Date
a	Publish EOI	22/01/2019
b	EOI Closing	20/02/2019
c	Short listing Process and approvals	21/03/2019